

Annual Starks Mayhaw Festival

May 17, 18, 19, 2018

Vendor Booth Application

Instructions

- 1) Please carefully read **BOTH** sides of this application. Complete application in full. Incomplete applications will be returned as unacceptable.
- 2) Applications should be returned by **April 1st**. If application is submitted after this date, it must be accompanied by an **additional \$ 10.00 late fee**. Returning vendors see special notice on application back.
- 3) Payment of fees should be by check or money order (no cash), made payable to Starks Business & Civic Association, and **must accompany application**. No booth space will be held without money.

4) Applications should be **mailed** to: **Starks Business & Civic Association**
P. O. Box 397, Starks, LA 70661

Applicant's Name: _____

Mailing Address: _____

Telephone: [day] _____ [night] _____ email: _____

Contact Person (if club, organization, or church, etc.): _____

Booth Type: [] food [] arts & crafts [] game [] novelty [] other (describe) _____

Please describe booth contents. If food booth, list all items to be sold.

FEES	_____	10 X 10 ft Food Booth Spaces	@ \$ 75.00 each	_____
	_____	10 X 10 ft Non-Food Booth Spaces	@ \$ 50.00 each	_____
	_____	110 volt Electrical Power for Lighting Only	@ \$ 10.00 per circuit	_____
	_____	Additional 110volt power, 15 amp maximum	@ \$ 25.00 per circuit	_____
	_____	Additional 220volt power, 30 amp maximum	@ \$ 40.00 per circuit	_____
	_____	Water supply connection(s) (limited)	@ \$ 10.00 each	_____
		Late Fee (if application submitted after April 1st) \$ 10.00		_____

Total Enclosed: \$ _____

Vendors should not remove or replace electrical circuit breakers without permission from festival chairperson.

By signing and submitting this application I also agree to the rules and Hold Harmless Agreement which appear on its reverse, and which form a part of its contents.

signature of applicant or agent

date signed

Hold Harmless Agreement

By signing and submitting this booth application, the applicant agrees to hold harmless the Starks Business & Civic Association for acts of negligence in the conjunction with the operation of a booth at the Annual Starks Mayhaw Festival. The applicant also agrees to hold harmless the Starks Business & Civic Association for any illness associated with the serving and preparation of food.

The applicant also agrees to hold harmless the Starks Business & Civic Association for any acts of negligence with the operation of any booth set-up and operated at the Annual Starks Mayhaw Festival by anyone other than a booth operated by the Starks Business & Civic Association, Inc.

By signing and submitting this booth application, the applicant acknowledges the reading of this agreement and the responsibility for his/her own, employees/, and his/her club or organization's actions while on the premises of the Annual Starks Mayhaw Festival. Also by signature, you acknowledge that you are acting on behalf of your civic, social, or religious organization's and/or your own individual endeavors while maintaining a booth, ride, or activity, while on the Annual Starks Mayhaw Festival premises.

The terms of this Hold Harmless Agreement will extend from the time your activities are being held on the Annual Starks Mayhaw Festival premises. This includes the setting up and also the removing of booths, rides, and/or activity centers.

General Rules & Information

- 1) Festival Hours & Dates May 17th 4:00 p.m. to 10:00 p.m.
May 18th 4:00 p.m. to 10:00 p.m.
May 19th 8:30 a.m. to 10:00 p.m.

Note: These are the Festival hours, the hours of operation of any individual booth during these hours are up to that booth's operator(s).

- 2) Festival Location: Intersection of La Hwy 109 & La Hwy 12, Starks, Louisiana (105 Hwy 109 N)

- 3) Booths must be set up no earlier than 4:00 p.m., Wed. May 16th and no later than one (1) hour prior to the beginning of the festival hours each day, and must be removed by 3:00 p.m., May 20th. No GENERATORS may be operated on Festival Grounds without prior permission.

- 4) No rides of any type will be permitted, with the exception of those of the ride provider(s) under contract to the Festival. The exclusive right to sell any non-food item will not be granted to any applicant.

- 5) Applicant must comply with all local, state, and federal laws governing their booth's operation, and assumes responsibility for the collection and payment of any applicable state or parish sales taxes.

- 6) Booth must be set up only in applicant's assigned space(s) and must be open during Festival hours. In no event shall any applicant's booth occupy more than it's prepaid space. Location of booth(s) shall be at the sole discretion of Starks Business & Civic Association.

- 7) No vehicles, other than those in use by security or emergency personnel, shall be permitted in the fairways during Festival hours of operation, unless accompanied by security personnel or unless the driver has written permission issued by the overall Festival Chairperson or the Booth Chairman.

- 8) Starks Business & Civic Association reserves the right to add to or modify these rules prior to the Festival's opening.

- 9) Starks Business & Civic Association reserves the right to reject any submitted application, change an applicant's booth location at any time, and to terminate any booth's operation which it deems in gross violation of any of the Festival's rules. In the event that any applicant's booth application is rejected, the maximum liability of Starks Business & Civic Association shall be equal to the return of that applicant's prepaid booth application fee. In the event that any applicant's booth operation is terminated or canceled for violation of Festival rules, no refund of any type will be made.

Special Additional Rules for Food Vendors

Food vendors must list all proposed items to be offered for sale on booth application. The attempted sale of any food item not listed on the applicant's booth application form will be considered sufficient grounds for termination of booth operations.

Starks Business & Civic Association reserves the right to restrict the sales of any food item or to limit the number of food vendors granted booth permits.

SPECIAL RESTRICTIONS AND INFORMATION FOR ALL VENDORS

- No alcoholic beverages allowed on fairgrounds.
No animals allowed on fairways or in booths except those trained to help the visually or hearing impaired.
Firearms not allowed on festival grounds, except those in the control of security or law enforcement

SPECIAL NOTICE TO RETURNING VENDORS

In order to reserve the same booth space(s), locations, and/or booth type as you had last year, your vendor booth application and booth space fees must be received by MARCH 15TH.